



21ST BIRTHDAYS

FUNCTION PACKAGE





ROOM HIRE PRICES

	FRI / SAT	WEEKDAY EVENING	WEEKDAY DAY
Nov – Jan	\$1800	\$1200	\$1000
Jun – Aug	\$1200	\$800	\$800
All Other Months	\$1200	\$800	\$800

- Room hire prices are based on a 5 hour hire for all cocktail and buffet events and a 8 hour hire for all corporate day conferences.
- Any additional hire outside these times will need to be negotiated with the events team.





21 BIRTHDAY

Platters

(minimum 8 platters per 50 people)

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|--|----------|
| • Mini pies w dipping sauce | \$75.00 |
| • Gourmet mini pizzetti | \$75.00 |
| • Home made spring rolls w chilli & soy sauce | \$50.00 |
| • Mini hamburgers w lettuce, cheese & tomato relish | \$100.00 |
| • Thai fish cakes w dipping sauce | \$75.00 |
| • Salt & pepper squid w sweet soy dipping sauce | \$70.00 |
| • Crumbed king prawns w chilli & rice wine dipping sauce | \$130.00 |
| • Mini steak sandwiches w rocket, caramelized onion, Dijon mustard | \$75.00 |
| • Crispy fried chicken wings w spicy dipping sauce | \$120.00 |
| • Grilled scallops w lemon garlic butter | \$130.00 |
| • Beef balls w dipping sauce | \$80.00 |
| • Bruschetta w tomato & basil | \$50.00 |
| • Spiced potato wedges | \$55.00 |
| • Satay chicken skewers | \$100.00 |

Please note that menu selections will be placed on a buffet table for people to help themselves.
Waiter service is available at an additional cost.





FUNCTION EXTRAS

Music

Digital jukebox with optional karaoke

\$350.00

DJ (any type of music)

\$650.00

Bands

prices vary

Room Furnishings

Staging

\$200.00

Event stylist

prices vary

Decorations

Balloons

prices vary

Flowers

prices vary

Extras

Chair covers w sash

\$5.50 each

Frozen cocktail machines

prices vary





TERMS & CONDITIONS

The Bondi Icebergs Club Co-Op Ltd is committed to providing the highest possible level of amenity, service and safety on the occasion of your special function. To ensure your event is conducted in a highly professional and efficient manner, your attention is drawn to the following conditions of hire of the Club's function venue.

1. Confirmed Details

Confirmation of functions must be made in writing (please sign & return the confirmation form with a signed copy of the terms & conditions) via email, fax or mail. A deposit (one day room hire) is required to confirm all functions. Management reserves the right to cancel any unconfirmed bookings after 7 days of placing a tentative booking & allocate the space to another client. Confirmed menu, beverage & payment details are required 10 days prior to the event.

2. Surcharge

A 20% Surcharge of all function costs is applicable on Public Holidays & Public Holiday weekends.

3. Guaranteed Numbers

An estimate of your guests will be required 14 days prior to your function for staffing purposes. Guaranteed minimum numbers of guests attending the event is requested 3 working days prior to the event. Charges will be based on the advised minimum numbers or the final head count, which ever is the greater.

4. Cancellation

All cancellations are to be made in writing, and must be provided to the Club prior to the booked date of the function to qualify for a refund of payments made. Any cancellations made with less than 20 days notice will result in the Club retaining 50% of the room hire component. Any cancellations made with less than 10 days notice will result in the Club retaining the full room hire component.

5. Booking of other Functions & Events

Management reserves the right to book other functions in the same function room up to 1 hour before the scheduled commencement time and 1 hour after the scheduled commencement time.

6. Food and Beverage

Regulations within the Food Act do not permit food or beverages to be brought onto the premises, with the exception of and only for special occasion cakes. There is to be no drinking on designated dance floors due to the risk of spillage and the subsequent risk of falls on a wet dance floor.

7. Function Requirements

All function requirements & final details, menus, beverages, entertainment, audiovisual, room set ups must be confirmed 10 days prior to the function

8. Cancellation by the Club

If the club has reason to believe that a function will affect the smooth running of the club, its security or reputation, it reserves the right to cancel the function.

9. Payments

Deposits may be paid by, credit card, cash, bank cheque or direct debit. Payments paid by credit card will attract a 2% surcharge for Visa & MasterCard and a 3% surcharge for Amex. Complete payment for the event is required in full 72 hours prior to the date of the function. Late payment daily surcharges apply for OVERDUE invoices.

10. Decorations

Candles may be used, however they must be covered. Decorations may only be affixed to the walls or ceiling with blue tack. Staples, tacks and sticking plasters are prohibited. No sparklers or confetti. (An additional cleaning charge of \$250.00 cleaning fee, will be applied if confetti is used) Any decorative requirements outside these guidelines must be discussed and arranged at least 14 days prior to function.

11. Damage

The client is responsible for any and all damages caused during the function, by any of their guests or any other persons attending the function, in any part of the function room and club. Parents and/or Guardian must be in attendance for the full duration of all 21st birthday events, thus accepting responsibility for all events, which occur during this time.

12. Insurance

The club will not accept responsibility for the loss or damage to any equipment or merchandise left on the club premises prior to, during, or after the function.



TERMS & CONDITIONS

13. Equipment & Furniture

All electrical or mechanical equipment brought onto the premises must be safety tagged. Any and all third party operatives (D.J's, entertainers etc) must provide a certificate of currency of Public Liability insurance 14 days prior to the date of the function. It is the host's responsibility to ensure this happens. If these requirements have not been met then we have the right to refuse entry of equipment and/or the entertainer. Any equipment/furniture remains the responsibility of the host up until the time it is removed off the premises. This will be done before 10am the following day or an additional charge of \$100.00 per hour or part thereof will apply to equipment/furniture that remains or is in the process of being removed after the 10am deadline. No personal goods are to be left on the premises after functions.

14. Drugs

The club does not condone use of drugs, and conducts a "NO TOLERANCE" policy. People caught in the possession of drugs will be removed from the club premises immediately & directed to the appropriate authorities. The club reserves the right to cancel the function on the spot.

15. Smoking

If you would like us to make some designated areas on the balcony of the function room smoking, please advise.

16. Responsible Service of Alcohol

The Bondi Icebergs Club is committed to the responsible service of alcohol. Intoxicated guests will not be served. It is a requirement of law that intoxicated persons be removed from the licensed premises. No Liquor will be served to minors (under 18 years of age).

17. 18+

Due to a change to our licence, children are now allowed into the club. If any person under 18 that is attending your function is found to be consuming alcohol or found to be in an intoxicated state, the function will be terminated immediately, with no refund applicable. You will however, still be liable for the full room hire, food costs & any drinks purchased up to that stage. To help avoid any possible disappointment, it would be appreciated if the host can advise our staff upon arrival of any minors in the 15 – 17 year old bracket that may be attending.

18. Security

It is the policy of management that security is to be present for all 21st Birthday Parties. With the cost to be covered by the client. 1 x security guard per 50 guests.

19. Admittance

The Bondi Icebergs Club Co-Op Ltd is a Registered Club, and as such is bound by the strict requirements of the law with regard to admittance of Temporary Members (visitors). Persons residing outside 5km of the Club may be admitted as visitors. Persons residing within 5km MUST be either members of the Club, or be signed in as a guest of a member. It is the host's responsibility to ensure that all guests have valid photo ID (including address) with them when they arrive NO ID NO ENTRY. Membership is available to the club at \$55 for a social member and this allows you to sign in your guests as well as other benefits to being a member of Icebergs Club.

20. Fire Safety

All functions must operate within recognised Fire Safety Regulations. Flammable materials and/or pyrotechnic displays are STRICTLY PROHIBITED.

21. Trading Hours

Our trading hours are Monday to Friday 11.00am-12.00am & Saturday to Sunday 9.00am-12.00am. Last drinks will be called at 11.40pm and all guests asked to vacate by 12.00am.

All room hire prices are based on a 5 hour hire for cocktail and buffet events, and an 8 hour hire for all corporate day events. Corporate events are to ensure they book their event within the hours of 9am – 17.30.

Any additional access will incur a surcharge. Your Event coordinator will discuss these surcharges.

22. Acceptance

We ask that you sign the original copy of this contract acknowledge acceptance of the terms & conditions herein & return it with the required deposit & confirmation sheet.

Accepted by Client

Signature _____ Name _____

Company Name _____ Date _____



CONFIRMATION FORM

In order to secure your reservation, please complete the following confirmation sheet and fax or email back to:

Fax: 9130 7174

Email: events@icebergs.com.au

Name: _____

Company Name: _____

Address: _____

Email: _____

Telephone: _____

Mobile: _____

Date of event: _____

Time of event _____

Number of persons: _____

Celebrating: _____

AV Requirements: _____

Other Requirements: _____

Menu Choice: _____

Beverages: _____

Room Set up: _____

Deposit Amount (room hire): _____

Credit Card Details: _____

Card Type: Visa MasterCard

Card Holders Name: _____

Card number: _____

Expiry Date: _____

CCV number: _____

Signature: _____ Date: _____

Signed in acceptance of terms & conditions.

* Please note: a surcharge of 1.5% for VISA & MASTERCARD payments will apply.

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icebergs.

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